

**MINUTES OF A REGULAR MEETING OF THE
NORCROSS DOWNTOWN DEVELOPMENT AUTHORITY
February 4, 2010**

A regular meeting of the Board of Directors of the Norcross Downtown Development Authority convened at 8:00 AM on February 4, 2010 at City Hall.

Present were Chairman Bob Wilkerson, Kim Civins, Laura Laszlo, Charlie Riehm and Chuck Cimarik. Also present were Community Development Director Chris McCrary and City Engineer Jeff Mueller. There being a quorum, the meeting proceeded.

The first order of business was an update of Lillian Webb. The fountain is under construction and the design is being looked at.

Two potential DDA board members were in attendance at the meeting, Bruce Gainer and Chris Crawford. Both guests introduced themselves to the board members. Discussion of a selection committee began. Bob would like to get the selection of the member on the Mayor and Council's work session agenda. Selection committee shall include Laura, Charlie and Kim.

The second order of business was a discussion on the Parking Study. The Parking study Draft has been distributed for review and comment. Charlie asked that the study be passed along to the Parking Study Steering Committee. Chuck asked that Chris email him a copy for review.

The third order of business was a discussion 62 College Street Sales Agreement. Discussion of the financing details and presentation for Mayor and Council support occurred. Kim commented on the special stipulation and asked about an access easement to the other half of the lot. Kim asked if the buying party would be an LLC or individuals. Kim would like to see a personal guarantee in the contract. Charlie asked for clarification of funding and total cost. The discussion moved to parking requirements at 62 College Street and if a revision to the City Ordinance was needed due to shared parking.

The forth order of business was a discussion on Skin Alley design and Design Committee meeting. Focus on priorities discussion. A question was brought up about the Design Committee hiring a consultant. Discussed connectivity to Webb Park and the downtown area and how Skin Alley could be improved to provide the connectivity.

The fifth order of business was a discussion of the 2010 retreat. New board member appointed then have the retreat. A question was proposed about the Savannah Conference and to go as a board. Question was tabled.

The Downtown Development Authority moved into an executive session to discuss property acquisition.

Respectfully submitted,



Chris McCrary
Community Development Director