

Application # AV

City of Norcross

Application for an Administrative Variance

NOTE: According to the City Ordinance, the applicant of a variance must be the owner of record. (City code section 8-4-117 ©)

Owner / Applicant: _____

Address of Owner: _____

Phone number: _____ Date: _____

Address of Property variance is requested for: _____

District: _____ Land Lot: _____ Parcel Number: _____

Current Zoning District _____ Project Name: _____

Description of Variance requested: _____

Justification (attach supporting documents if necessary): _____

Please attach a sketch or site plan showing the requested Administrative Variance and a list of the names, addresses and telephone numbers of any affected adjoining property owners.

Signature of owner: _____

Do not write below this line

Date Received: _____ Fee Paid: _____ Receipt Number: _____

Approved _____ or Denied _____

Community Development Director: _____

Date: _____

If denied, you may appeal to the City of Norcross planning and Zoning Board of Appeals.