

City of Norcross

*65 Lawrenceville Street
Norcross, GA 30071*



Meeting Minutes - Draft

Monday, March 3, 2008

7:00 PM

Council Chambers

Mayor and Council

*Mayor Bucky Johnson
Mayor Pro Tem Jeff Allen
Council Member David McLeroy
Council Member Craig Newton
Council Member Charlie Riehm
Council Member Keith Shewbert*

1. Call to order by Mayor Bucky Johnson

Present 6 - Council Member David McLeroy, Council Member Keith Shewbert, Mayor Bucky Johnson, Council Member Craig Newton, Mayor Pro Tem Jeff Allen and Council Member Charlie Riehm

2. Prayer

Mayor Johnson gave the invocation and led in the Pledge of Allegiance.

3. Pledge of Allegiance to the Flag of the United States of America**4. Roll Call (recorded)**

Present 6 - Council Member David McLeroy, Council Member Keith Shewbert, Mayor Bucky Johnson, Council Member Craig Newton, Mayor Pro Tem Jeff Allen and Council Member Charlie Riehm

5. Presentation of previous meetings minutes for acceptance and acceptance of the agenda as presented for scheduled meeting.

08-1219

Acceptance of the minutes of the Work Session of February 4, 2008, the regular Mayor and Council meeting of February 4, 2008, the Winter Retreat of February 8-9, 2008, Special Called Meeting and Executive Session on February 7, 2008, Policy Work Session on February 11, 2008, Special Called Meeting and Executive Session on February 22, 2008.

Attachments: [RCM Minutes 020408](#)
[Work Session Minutes 2-4-2008](#)
[Norcross Retreat Summary Report 2008](#)
[MeetingMinutes13-Feb-2008-02-40-26](#)
[MeetingMinutes25-Feb-2008-03-10-36](#)
[MeetingMinutes25-Feb-2008-03-13-19](#)

This matter was Approved

08-1220

Acceptance of the agenda for the March 3, 2008 Regular Mayor and Council meeting

moving the following items to Discussion:
08-1199 Red Pepper Presentation
08-1186 GwMA Staff Position
08-1191 City Code Amendments/Update
and removing from the agenda item 08-1176

6. Ceremonial Presentations, Recognitions, and Swearing In Ceremonies

08-1217 Introduction of City of Norcross Clerk of Court Joy Adams

Court Clerk Joy Adams was introduced and welcomed by Mayor Johnson.

7. Floor Open to Citizens Desiring to Address the Governing Authority

7a. The floor is open to citizens desiring to address the governing authority

Eric Crawford came forward and addressed the council about his concerns of the lack of a Low Income Medicaid Program and Youth programs for troubled children in the area. Greg McFarlane came forward to publically thank Philomena Robertson for all her work with Code Enforcement.

7b. Comments by Council

Council member McLeroy announced that he would be attending the National League of Cities conference in Washington DC this month as well as visiting with Congressman John Linder while in DC. Mayor Johnson wished the Norcross High School Men's Basketball Team good luck as they compete at the state level this week.

8. Public Hearings

08-1213 Purchase of Fire Station #1

Attachments: [Memo - Funding for the Purchase of FS #1 from Gwinnett County Fire Station #1 Letter](#)

A motion was made by Mayor Pro Tem Jeff Allen, seconded by Council Member Keith Shewbert, that this Agenda Item be Approved . The motion was PASSED unanimous vote.

Aye: 5 - Council Member McLeroy, Council Member Shewbert, Council Member Newton, Mayor Pro Tem Allen and Council Member Riehm

08-1145 Request to consider a text amendment to the Zoning Code with regard to the appeal process.

Attachments: [Staff Memo - appeals process mcc Ordinance 09-2008 Appeals Ord.](#)

A motion was made by Council Member Keith Shewbert, seconded by Council Member David McLeroy, that this Agenda Item be Approved . The motion was PASSED unanimous vote.

Aye: 5 - Council Member McLeroy, Council Member Shewbert, Council Member Newton, Mayor Pro Tem Allen and Council Member Riehm

08-1146 Request to consider an amendment to temporary sign regulations

Attachments: [Staff Memo - banner amendment mcc](#)
[ORDINANCE - banner amendment mcc](#)
[Banner Photo 1](#)
[Banner Photo 2](#)
[Banner Photo 3](#)

A motion was made by Mayor Pro Tem Jeff Allen, seconded by Council Member Charlie Riehm, that this Agenda Item be Approved . The motion was PASSED unanimous vote.

Aye: 5 - Council Member McLeroy, Council Member Shewbert, Council Member Newton, Mayor Pro Tem Allen and Council Member Riehm

9. Reports of the Mayor and Council Members

9a. General Announcements

10. Consent Agenda

A motion was made by Council Member Keith Shewbert, seconded by Mayor Pro Tem Jeff Allen, that this be Adopt the Consent Agenda . The motion was PASSED unanimous vote.

Aye: 5 - Council Member McLeroy, Council Member Shewbert, Council Member Newton, Mayor Pro Tem Allen and Council Member Riehm

08-1209 **Budget Amendment for the purchase of Fire Station #1 from DDA to City of Norcross**

Attachments: [2008 Land Purchase Fire Station #1](#)

This matter was Adopted

08-1194 **Jimmy Carter Blvd./ Buford Highway Improvements**

Attachments: [2008-02-04 Revised Fee Proposal](#)
[2008-02-04 Revised Project Approach](#)
[JCB at BH Option 1](#)
[JCB at BH Option 2](#)
[JCB at BH Option 3](#)
[Warren - Buford Highway Grade Separation Request](#)

This matter was Adopted

08-1175 **MEAG Power Sale of Excess Reserve Capacity**

Attachments: [Meag Power Sale of Excess Reserve](#)

This matter was Adopted

08-1187 **OPEB Letter**

Attachments: [OPEB Memo](#)
[OPEB Resolution](#)

This matter was Adopted

08-1192 **Contract Approval for Urban Forestry Grant**

Attachments: [2-11-08 ISE Tree Survey Contract](#)
[Norcross_ContractAddendum_Citywide Tree Mgmt Program_020508](#)

This matter was Adopted

08-1193 **Contract Approval for SafeBuilt Professional Services**

Attachments: [2-11-08 Safebuilt Contract](#)
[SafeBuilt Proposal](#)

This matter was Adopted

08-1196 **Johnson Dean Park**

Attachments: [Johnson Dean Council Memo](#)
[Johnson-Dean Agreement](#)
[Johnson-Dean Park--Columbia Engineering Proposal](#)

This matter was Adopted

08-1197 **Reappropriation of 2007 Budget Items**

Attachments: [2007 Re-Appropriation Memo](#)
[APPROPRIATION FUNDS\(4\)](#)
[APPROPRIATION%20FORM\(4\)](#)

This matter was Adopted

08-1216 **2nd Floor Renovation Budget Amendment**

Attachments: [2nd floor renovation code enforcement and Mayors office funding](#)

This matter was Adopted

08-1202 **Resolution for Alcohol For Summer Concert Series**

Attachments: [Resolution for Alcohol for Summer Concert Series](#)

This matter was Approved

08-1203 **NCACC Renovation Project - Change Orders**

Attachments: [NCACC Change Order](#)

This matter was Approved

08-1211 **Approval of an amendment to the 2008 Personnel**

Allocation Chart

Attachments: [Positions Allocation 2008](#)

This matter was Approved

08-1212 **Approval of an amendment to the Pay Grade Plan**

Attachments: [Salary Chart Jan 2008](#)

This matter was Approved

08-1210 **Approval of a job description for the Part Time Public Relations Coordinator**

Attachments: [Public Relations Coordinator Job Desc](#)

This matter was Approved

08-1207 **Approval of a revised job description for the Economic Development Manager**

Attachments: [Economic Development Manager Job Desc](#)

This matter was Approved

08-1214 **Council/DDA Board member appointment**

This matter was Approved

11. Items for Discussion

08-1176 **Rate increase for water/sewer**

Attachments: [Water and Sewer Service Rates and Fees Comparison](#)

This matter was Tabled to the Mayor and Council, due back on 4/7/2008

08-1186 **GwMA Administrative Position**

Attachments: [GwMA - Revised 2008 Budget Option](#)
[GwMA Director Job Description](#)

This matter was Tabled to the Mayor and Council, due back on 4/7/2008

08-1199 **Red Pepper Presentation**

Attachments: [redpepper marketing budget - 2008](#)

Motion by Charlie Riehm to approve, seconded by Jeff Allen, the 2008 Marketing Budget for the City of Norcross not to exceed the amount of \$374,400 as presented in the attached document with the exception of \$15,000 for the Fire House Museum being changed to Event Promotion and the Bathroom enhancement being paid out of 2008 SPLOST.

Aye: 5 - Council Member McLeroy, Council Member Shewbert, Council Member Newton, Mayor Pro Tem Allen and Council Member Riehm

08-1191

City Code Amendments and Updates

- Attachments:** [3-3-08 Update to Codes](#)
[ORDINANCE - Building Permit in Zoning](#)
[2-11-08 Update to Codes](#)
[ORDINANCE - Building Code Update](#)
[ORDINANCE - Graffiti Amendment](#)
[ORDINANCE - Outdoor Storage](#)
[Lion Club Before](#)
[Lions Club After](#)
[Outdoor Storage 1](#)
[Outdoor Storage 2](#)

A motion was made by Council Member David McLeroy, seconded by Council Member Charlie Riehm, that this Agenda Item be Approved . The motion was PASSED unanimous vote.

Aye: 5 - Council Member McLeroy, Council Member Shewbert, Council Member Newton, Mayor Pro Tem Allen and Council Member Riehm

13. Adjournment to Executive Session for Personnel - Real Estate - Legal