



CITY OF NORCROSS

Community Development Department

Lillian H. Webb, Mayor
Michael Lovelady, Mayor Pro-Tem

Terry Bowie, Councilmember
Bruce Smith, Councilmember
Charlie Riehm, Councilmember
David McLeroy, Councilmember

SUB-CONTRACTOR AFFIDAVIT

NOTICE: This form must be completed, signed and submitted to the Building Inspections Department before work may commence. **A Copy of your current Business License and State Trade Card must accompany all affidavits.** If faxing, please send to the attention of Robert Patrick with the permit number in the bottom right hand corner of each page. If emailing a .pdf version, please reference the building permit number in the subject line. All information requested on this form is mandatory and required before the issuance of a building permit.

Building Permit # _____

Job Site Address: _____

General Contractor: _____

This is to certify that I am responsible for the:

_____ **Electrical**

_____ **Plumbing**

_____ **HVAC**

_____ **Low Voltage**

I understand that I will be held responsible for this job until the Building Inspections Department is notified of any change.

Sign / Date: _____

State License #: _____

Business License & County #: _____

Sub-Contractor Name: _____

Address: _____

Telephone: _____

FOR BUILDING INSPECTION REQUEST, CALL (770) 448-7988

General Information:
65 Lawrenceville Street • Norcross, GA 30071 • (770) 448-2122 • Fax (770) 242-0824
Email: rpatrick@norcross-ga-gvt.com