

# RECYCLING & WASTE REDUCTION

## 53. GOVERNMENT ENVIRONMENTALLY PREFERABLE PURCHASING

### DESCRIPTION OF MEASURE

The local government has a policy in place that includes environmental considerations for purchasing goods and services for use by the local government. Environmentally preferable goods are products or services that have a lesser or reduced effect on human health and the environment when compared with competing products or services that serve the same purpose. Examples of products that can be included are green cleaning products, products made from recycled materials, and recyclable products.

### DOCUMENTATION REQUIRED FOR CREDIT

- A copy of the policy with date of adoption
- A description of how these changes have been incorporated into the existing purchasing policies
- A description of the procedure to ensure employees know about the policy

### RECERTIFICATION SUBMISSION REQUIREMENTS

Provide a copy of the most recent version of the policy and a description of any changes that have occurred since the local government's most recent Green Communities certification. Provide documentation demonstrating that the local government purchases environmentally friendly goods. Examples of documentation may include invoices for purchases, a list of environmentally friendly products and services purchased in the past year, etc. If possible, provide information on measurable environmental benefits from these purchases such as reduction in virgin materials used, reduction in toxic cleaning chemicals purchased, etc.

### Response

- Norcross adopted the Environmentally Preferable Purchasing Policy in 2010 and has not made any changes since its inception.
- Staff has been adamant to purchasing materials made out of recycled materials such as recycled printing paper (Measure 56), toilet paper, scissors, metal straws, and biodegradable bags. Every month staff is sent a Sustainability email blast. The Waste Education email was sent out in February 2020, informing staff of all policies and projects the City has been implementing for Green Communities.

# CITY OF NORCROSS

## ENVIRONMENTALLY PREFERABLE PURCHASING POLICY

### POLICY STATEMENT

The City shall acquire its goods and services in a manner that complies with Federal, State, and City laws, as well as other requirements (e.g., City resolutions). The City shall purchase and use materials, products and services which are fiscally responsible; ones that reduce resource consumption and waste, perform adequately, and promote human health and well-being.

#### I. Purpose

The purpose of this policy is to develop and implement an environmentally preferable purchasing program that accounts for life cycle costs and gives preference to products that are recycled, recyclable and otherwise more environmentally friendly than traditional products.

This policy will encourage the purchase and use of materials, products and services that best align with the City's fiscal, environmental, community and performance goals.

#### II. Definitions

Environmentally Preferable Product: A product that has a reduced negative effect or increased positive effect on human health and the environment when compared with competing products that serve the same purpose. This comparison may consider raw materials acquisition, production, fabrication, manufacturing, packaging, distribution, reuse, operation, maintenance, and disposal of the product. This term includes, but is not limited to, recyclable products, recycled products, and reusable products.

Performance: The ability of a product, material or service to accomplish its intended task or job

Life Cycle Assessment (LCA): The comprehensive examination of a product's environmental impacts throughout its lifetime, including new material extraction, transportation, manufacturing, use, and disposal.

Life Cycle Cost Assessment (LCCA): The comprehensive accounting of the total cost of ownership, including initial costs, energy and operational costs, longevity and efficacy of service, and disposal costs.

Recyclable Product: A product or package made from a material for which curbside or drop-off collection systems are in place for a majority of City residents or businesses, to divert from City solid waste for use as a raw material in the manufacture of another product or the reuse of the same product.

## PURCHASING POLICY

### PAGE 2

Recycled Content Product: A product containing a minimum of twenty-five percent (25%) recycled materials except in those cases where the U.S. Environmental Protection Agency has adopted procurement guidelines under the Resource Conservation Recovery Act of 1976. In those cases, the minimum content of recycled material shall not be less than specified in the most current adopted issue of those guidelines.

Reusable Product: A product that can be used several times for an intended end use before being discarded, such as a washable food or beverage container or refillable ballpoint pens.

Sustainable Product: A product that achieves performance objectives while respecting the City's values and balancing: environmental stewardship, social equity, fiscal responsibility and community enhancement.

Sustainable Purchasing: Purchasing materials, products, services and labor in a manner that reflects fiscal responsibility, social equity, community and environmental stewardship.

### III. Description

Environmental factors to be considered in selecting products include Life Cycle Assessment (LCA) of:

- Pollutant releases;
- Waste generation;
- Greenhouse gas emissions;
- Recycled content;
- Energy consumption;
- Transportation impact for delivery;
- Depletion of natural resources; and
- Potential impact on human health and the environment.

Fiscal factors or Life Cycle Cost Assessment (LCCA) to be considered include but are not limited to:

- Lowest total cost including initial, energy, operational, longevity and efficacy of service, as well as disposal costs
- Leveraging our buying power
- Impact on staff time and labor
- Long-term financial/market changes
- Technological advances in a rapidly changing market

City departments shall use, where feasible, products that perform and have the least damaging/most beneficial environmental impact, including new environmentally preferable products, reusable products, recycled content, and recycled products and may include reconditioned or repurposed items if applicable.

## **Purchasing Policy**

### **Page 3**

The Director of each City Department shall promote, whenever practicable, the use by its vendors, contractors, and consultants of recycled-content paper of at least 30% post consumer waste on all documents submitted to the City and other environmentally preferable/sustainable products, as appropriate.

The Director of each City Department shall cooperate in information gathering for the purposes of tracking, reporting, and evaluating the Environmentally Preferable Purchasing Program.

Key Benefits of adopting an Environmentally Preferable Purchasing Policy (or using an Environmentally Preferable Product) are to:

- improve efficiency and reduce waste
- save money
- demonstrate leadership to the community and stakeholders
- support local communities and businesses
- deliver community services obligations
- help achieve long term social and environmental objectives.

#### **IV. Exceptions**

Departments not complying with this policy shall provide the City Manager with a written explanation of why this policy is not being followed. Only the City Manager may grant an exception to the policy; and all such exceptions must be documented for the record.

#### **V. Responsibility**

All City of Norcross departments and offices that make purchases of goods and services or that contract with others to make purchases are responsible for complying with this policy. The primary responsibility of overseeing this policy will reside with the Department heads with oversight by the City Manager.

#### **VI. References**

<http://www.epa.gov/epp/>

[www.greencounties.org](http://www.greencounties.org)

Rudolph Smith  
City Manager  
Effective April 1, 2010

From: [Hannah Knab](mailto:Hannah.Knab@norcrossga.net)  
To: [cityofnorcrossga@norcrossga.net](mailto:cityofnorcrossga@norcrossga.net); [mayorandcouncil@norcrossga.net](mailto:mayorandcouncil@norcrossga.net)  
Subject: ~Monthly Dose of Sustainability~  
Date: Friday, February 7, 2020 11:24:31 AM  
Attachments: [CR\\_RecyclingFlyer\\_Color\\_042618.pdf](#)  
[img001.png](#)  
[img005.png](#)

Hey Norcross Staff,

## RECYCLING!

When we recycle, we prevent pollution, conserve natural resources, and create well-paying jobs!

It's a win-win-win, right?!

Well - actually, recycling is considered a crisis in the U.S. due to so much confusion.

Signs are not clear enough, no one teaches you how to recycle in school, and sometimes the market changes and can no longer accept items (like glass, for example). We have been fighting an uphill battle to make recycling easy for both homeowners and recycling center workers.

### Education is KEY.

Not a lot of people know that they need to clean out their plastic bottles and aluminum cans, refrain from using grocery bags or trash bags, or to remove greasy pizza box bottoms before being put in the recycling bin.

Here at the City of Norcross – we are making it our priority to ensure that everyone knows how to recycle properly, and give the materials we use many more lives!

Please take a look at the flyer attached, you will find a ton of information about recycling! Also, keep an eye out for our recycling video launching very soon! Starring your very own councilman, Andrew Hixson!

The City of Norcross does A LOT for the community and government owned facilities to offer more recycling opportunities.

As part of our Green Communities program, we are applying for **60 out of 75 points** under the **Recycling and Waste Reduction** category.

- ✓ Environmental Preferable Purchasing
  - Purchasing products that are recycled, recyclable, and/or more environmentally friendly than traditional products
- ✓ Traditional Recycling
  - Offer recycling for traditional materials at government facilities such as paper, metal, and plastics
- ✓ Nontraditional Recycling for Government Facilities
  - Offer recycling for nontraditional materials at government facilities such as copier toner, ink cartridges, rechargeable batteries, phones, and electronics
- ✓ Recycled Paper Purchasing
  - Purchasing recycled copy, computer, and fax paper with at least 30% post-consumer recycled content
- ✓ Residential Curbside Recycling
  - Offer curbside recycling to all residents through local operations or solid waste contracts
- ✓ Residential Glass Recycling
  - Offer glass recycling to all residents through local operations, solid waste contracts, or drop off locations
- ✗ Commercial Recycling Services
  - Offer recycling services to commercial businesses
- ✓ Nontraditional Recycling for community electronics, batteries, and phones
  - Have drop off locations or regularly scheduled events for electronics, batteries, and phones
- ✗ Household Hazardous Waste Disposal
  - Operate regularly scheduled events for properly disposing of common household hazardous waste
- ✓ Yard Debris
  - Implement yard debris collection for composting and other beneficial uses
- ✓ Municipality Measurement Program
  - Become a Municipal Measurement Program participant to measure and improve your local recycling program's performance
- ✓ Recycling Education
  - Develop and implement a local recycling and public awareness program

### FUN FACTS:

#### Cans



- Every three months, Americans throw enough aluminum in the landfills to build our nation's entire commercial air fleet.
- The average person has the opportunity to recycle more than 25,000 cans in a lifetime.
- Recycling a single aluminum can saves enough energy to power a TV for three hours.
- It requires 95% less energy and water to recycle a can than it does to create a can from virgin materials.

#### Plastic



- Five plastic bottles (PET) recycled provides enough fiber to create one square foot of carpet or enough fiber fill to fill one ski jacket.
- Americans throw away 2.5 million plastic bottles every hour.
- Recycling one ton of plastic bottles saves the equivalent energy usage of a two person household for one year.

#### Paper



- Americans throw away enough office paper each year to build a 12 foot high wall from Seattle to NY (a new wall every year).
- Making paper from recycled paper reduces the related contribution to air pollution 95%.
- Recycling a stack of newspaper just 3 feet high saves one tree.
- More than 37% of the fiber used to make new paper products in the U.S. comes from recycled sources.

#### Cardboard



- Recycling cardboard only takes 75% of the energy needed to make new cardboard.
- Recycling 1 ton of cardboard saves 46 gallons of oil.
- Over 90% of all products shipped in the US are shipped in corrugated boxes, which totals more than 400 billion square feet of cardboard.
- Nearly 80% of all retailers and grocers recycle their cardboard.

Best Regards,

Hannah Knab  
Planner  
City of Norcross  
65 Lawrenceville Street  
Norcross, Georgia 30071  
p] 678.421.2027  
f] 770.242.0824  
[www.norcrossga.net](http://www.norcrossga.net)

# 54. GOVERNMENT TRADITIONAL RECYCLING

## DESCRIPTION OF MEASURE

The local government has established and implemented a recycling program at all the local government's facilities to recycle paper, aluminum and/or steel containers, and plastics.

## DOCUMENTATION REQUIRED FOR CREDIT

Documentation of the recycling program (drop-off places in the buildings, name of the recycling company, etc.)

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide an update on the local government's recycling program and a description of any changes that have occurred since the most recent Green Communities certification. Please also provide information on the measurable environmental benefits of the program, such as quantity of materials recycled on an annual basis.

## Our Achievements

- The City of Norcross has established a recycling program at all the local government's facilities to recycle paper, aluminum and/or steel containers, glass and plastics. Small containers at each employee work station collect paper for recycling. They are emptied by the cleaning crew into 95 gallon rolling carts that are serviced every other week by the City's solid waste vendor, Advanced Disposal. The consolidation carts are in the file room at City hall, at the Norcross Cultural Arts and Community Center (NCACC), at the Public Works facility located at 345 Lively St., and at the police annex facility on Wingo Street.
- Recycling is provided at Norcross parks, such as Thrasher Park and Lillian Webb Park. More recycling bins are provided during events at parks like concerts and the Farmer's Market.

# 55. GOVERNMENT NONTRADITIONAL RECYCLING

## DESCRIPTION OF MEASURE

The local government has established and implemented a recycling program at all local government facilities to recycle at least three of the following items: copier toner, ink cartridges, rechargeable batteries, cell phones, and electronics. Rechargeable batteries may include batteries in cell phones, laptops, cordless phones, digital cameras, etc.

## DOCUMENTATION REQUIRED FOR CREDIT

- Documentation of the recycling program (copy of the contract with recycling company, list of drop-off locations in the buildings, list of items that are recycled, etc.)
- Photos of the drop-off locations

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide an update on the local government's recycling program including if there have been any changes since the local government's most recent Green Communities certification. Please also provide information on the measurable environmental benefits of the program, such as quantity of materials recycled on an annual basis.

## Response

- Cell phones are recycled by upgrading older phones, through attrition or until the cell phones break. Then they have been dropped in recycle bins either at MicroCenter or Best Buy. Recently the City shipped phones for recycling to [www.pacebutler.com](http://www.pacebutler.com) and received a check for re-sellable models.
- Toner/ink/laser cartridges are all returned to manufacturer through their recycle program. The quantities are not tracked; however, all cartridges are returned.
- New non-traditional recycling bins have been placed on both first and second floors of City Hall for employees to drop off batteries, ink cartridges, and broken electronics to be recycled by IT once full.
- All electronics are recycled at the City's semi-annual Recycling Day.



# 56. GOVERNMENT RECYCLED PAPER PURCHASING

## DESCRIPTION OF MEASURE

The local government has included in its purchasing policy that copy, computer, and fax paper with at least 30 percent post-consumer recycled content will be purchased.

## DOCUMENTATION REQUIRED FOR CREDIT

- A copy of the policy with date of adoption
- A description of how these changes have been incorporated into the existing purchasing policies
- A description of the procedure to ensure employees know about the policy

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide a copy of the most recent version of the policy and a description of any changes that have occurred since the local government's most recent Green Communities certification. Provide documentation (such as purchasing invoices) demonstrating that the local government purchases at least 30 percent post-consumer recycled content paper. If possible, provide information on the measurable environmental benefits from these purchases such as percent of total paper purchases that are at least 30 percent post-consumer recycled paper, estimate of a reduction in virgin materials used, etc.

## Our Achievements

- The City of Norcross has continuously ordered Navigator Premium Recycled, 20 lbs, Bright White, 30% Post-Consumer Content Paper for all departments.
- The Recycled Paper Purchasing Policy and the Green Purchasing Policy are one of the same. Please refer back to the policy under Measure 53: Preferable Green Purchasing for a copy of the policy.



To reach Customer Service,  
please dial (888)593-0146.

REFER TO THIS ORDER NO. FOR ALL INQUIRIES

CUSTOMER NO. 0001839295	SHIP DATE 12/10/19	ORDER NO. 7302869452-000001
PURCHASE ORDER NO.		RELEASE NO.
COST CENTER		End Cust PO#

Staples

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CITY OF NORCROSS  
SHARON MORROW  
65 LAWRENCEVILLE ST  
2ND FLOOR COMMUNITY DEVELOPMENT  
NORCROSS, GA 30071  
Contact: (678) 421-2027 - SHARON MORROW

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CITY OF NORCROSS  
65 LAWRENCEVILLE ST  
SOG-SPD000103-0001  
NORCROSS, GA 30071

SHIPPING LOCATION: Atlanta, GA FC

CARRIER ROUTE: DOR/COU /74

TOTAL PACKAGES: MULTI

PAGE: 1

LINE	ITEM NUMBER	ITEM DESCRIPTION / MODEL / NUMBER	UNIT OF MEAS	QTY ORDERED	QTY SHIPPED	B/O QTY	Unit Price	Extended Amount
1	483535	SBL INVISIBL TAPE 3/4X1296 6PK/52380P6	PK	1	1	0	7.73	7.73
2	958614	PAPER 20# 95BRT RECY BRW /SNANR1120	CT	4	4	0	69.79	279.16
3	2655668	BOOK STENO 6X9 GREGG AST /80221	PK	1	1	0	16.49	16.49
4	867474	BATTERY AA ALKALINE 24PK /MNI1500B240001	PK	1	1	0	17.92	17.92
		Safety Data Sheet (SDS) may be found by visiting <a href="http://sds.staples.com/msds/867474.pdf">http://sds.staples.com/msds/867474.pdf</a>						
Merchandise Total.....								321.30
Delivery.....								.00
Tax.....								.00
								-----

NOTICE NEW PACKAGING & NEW PRODUCT OPTIONS TO BETTER SERVE YOUR BUSINESS NEEDS.

TOTAL VALUE OF ORDER: 321.30

001 Thank You For Your Order! Staples, Inc. THIS IS NOT AN INVOICE 803

PERIMETER  
OFFICE PRODUCTS

PERIMETER OFFICE PRODUCTS

P.O. BOX 957569  
DULUTH GA 30095

770-689-1900  
www.perimeterop.com

INVOICE

INVOICE NUMBER 367090-0  
INVOICE DATE 07/31/19  
ACCOUNT NUMBER 4148  
DEPT NUMBER 0001

BILL TO ADDRESS		SHIP TO ADDRESS			
CITY OF NORCROSS ATTN: ACCOUNTS PAYABLE 65 LAWRENCEVILLE ST. NORCROSS GA 30071 678-421-2017		CITY OF NORCROSS- PUBLIC WORK ATTN: TERI WELCH 345 LIVELY ST. NORCROSS GA 30071			
CUSTOMER PURCHASE ORDER	SALESPERSON	TERMS	ROUTE	PAYCODE	ORDER TAKER
	ROBERT SCHMID	NET 30 DAYS	1	CHARGE	WEB

ITEM NUMBER	MFG	ITEM DESCRIPTION	UM	ORD QTY	B/O QTY	SHIP QTY	SELL PRICE	EXTEND PRICE
**Attention: MELISSA ZEIGLER Who Called: Melissa Zeigler								
84622	UNV	POUCH,LAM,LTR,3MIL,CLR	BX	1		1	42.04	42.04
200094	JOJ	SWEETENER,SLENDA,700CT	BX	1		1	27.99	27.99
827749	SGR	FOOD,SUGAR IN THE RAW,6LB	CT	1		1	17.99	17.99
06239	FOL	COFFEE,FOLGERS,FILTER PK,REG	CT	1		1	33.99	33.99
6885	GMT	COFFEE,KCUP,FOL GLASS RST	BX	1		1	13.99	13.99
6680	GMT	COFFEE,KCUP,FOL CAR DRIZZ	BX	1		1	14.99	14.99
0570	GMT	COFFEE,K-CUP,COLOM DECAF	BX	1		1	14.97	14.97
6867	GMT	TEA,KCUP,LIPTON,IND,TEA	BX	1		1	14.97	14.97
30032	NES	CREAMER,COFFEEMATE,PK	BX	6		6	3.98	23.88
NR1120	SNA	PAPER,MULT,RECY,LTR,20#	CT	3		3	76.49	229.47
08861	UNV	HIGHLIGHTER,DSK,FLYL	DZ	1		1	6.49	6.49
08850	UNV	HIGHLIGHTER,PKT,FL,AST	ST	1		1	2.99	2.99
39913	UNV	PEN,GEL,RTR,MED,BLU	DZ	1		1	11.72	11.72
83410	UNV	TAPE,75X1000,CLR	PK	1		1	12.03	12.03
92009	UNV	SCISSORS,ECON,8",STR,SS	EA	1		1	4.99	4.99
92009	UNV	SCISSORS,ECON,8",STR,SS	EA	1		1	4.99	4.99
07071	UNV	MARKER,PERM,PEN,FN,BLK	DZ	1		1	6.99	6.99
Email: melissa.zeigler@norcrossga.net								

Thank you for your business!	Subtotal	484.48
Remit To: Perimeter Office Products P.O. Box 957569 Duluth, GA 30095	Tax	
	<b>Total Due</b>	<b>484.48</b>

Page 1 of 1



# 57. COMMUNITY RESIDENTIAL CURBSIDE RECYCLING

## DESCRIPTION OF MEASURE

The local government offers curbside recycling to single-family residents through local operations or comprehensive contracts with solid waste contractors and/or recycling contractors. If curbside recycling is offered by contractors, the local government has adopted a policy/ordinance or contract specifications to require the contractor(s) to offer curbside recycling to all single-family residents.

## DOCUMENTATION REQUIRED FOR CREDIT

A copy of the policy/ordinance/contract specifications that stipulate curbside recycling is provided by the local government or all solid waste contractors and recycling contractors

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide a copy of the most recent version of the policy/ordinance/contract specifications that stipulate curbside recycling is provided by the local government or all solid waste contractors and recycling contractors. If any changes have occurred to the policy/ordinance/contract specifications since the local government's most recent Green Communities certification, please provide a short description of these changes. Please also provide information on the measurable environmental benefits of the program, such as quantity of materials recycled on an annual basis.

## Our Achievements

- The City of Norcross offers recycling services (pick-up and disposal) to residential customers through a contractual agreement with Advanced Disposal.
- First Amendment, yard waste went to mulching instead of landfilling.
- Second Amendment, Recycling sent to carts every other week.
- Third Amendment, added Sustainable Group.
- Fourth Amendment, changed to every week recycling with a cart.
- **Curbside Recycling Tonnage for 2019 - 982 tons**

## First Amendment to the Contract for Solid Waste Collection Services

This First Amendment to the Contract for Solid Waste Collection Services (the "Amendment") is made and entered into as of the 6 day of July, 2009 by and between the City of Norcross, Georgia (the "City") and Advanced Disposal Services Atlanta, LLC a/k/a Advanced Disposal Atlanta Services, LLC (the "Contractor").

### WITNESSETH:

WHEREAS the City acting by and through its duly elected Mayor and Council and the Contractor have heretofore entered into that certain Contract for Solid Waste Collection Service (the "Agreement") pertaining to the collection of residential and commercial solid waste and recycling in the City; and

WHEREAS, the City and the Contractor desire to enter into this Amendment for the purposes of exercising the option to renew the Agreement for an additional period of three years commencing on July 6, 2009 and continuing until August 31, 2012 and modifying and amending the Agreement in certain respects, as more fully set forth below;

NOW THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) in hand paid by the Contractor to the City and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto do hereby covenant and agree as follows:

1. Accuracy of Recitals. The recitals set forth above are true and correct and are incorporated herein by reference.

2. Modification and Amendment to Agreement. The parties hereto do hereby modify and amend the Agreement as follows:

(A) The recitals of the Agreement are hereby deleted, and the following recitals are inserted in lieu thereof:

WHEREAS, it is necessary for the City to promote, preserve and protect the public health of its citizens; and

WHEREAS, the removal of garbage, yard waste, recycling and other waste material generated within the City is a valid exercise of the City's legislative power; and

WHEREAS, the granting of an exclusive contract to a private corporation for the collection and disposal of solid waste and recycling is a valid function of the City in accordance with Section 1.14(35) of the Norcross City Code; and

WHEREAS, the City and the Contractor are desirous of entering into an agreement, under the terms of which, the Contractor shall have an exclusive contract except to the extent said exclusivity is contrary to law for a specified

period of time for the collection and removal of all Residential and Commercial Solid Waste and Recycling, generated within the City; and

WHEREAS, the City and the Contractor have agreed to the conditions, terms, rates, provisions and considerations under which the Contractor shall perform such solid waste collection and disposal services as herein set out, and for the compensation as herein provided; and

WHEREAS, it is the intent of the City that the owner or occupant of every Residential and Commercial Premises in the incorporated area of the City shall to the extent not precluded by law receive solid waste collection, disposal, and recycling services provided by the Contractor; and

WHEREAS, the City agrees to bill and collect the fees from Residents and Commercial Premises for the Contractor's residential and commercial services to the City and the City agrees to pay for such services.

(B) The definitions contained within Section 1 of the Agreement are hereby deleted, and the following definitions are hereby inserted in lieu thereof:

1.1 Agreement: This contract agreement, including exhibits and any amendments thereto, agreed to by the City and the Contractor during the term of the Agreement.

1.2 Bulky Items: Those items of furniture, such as sofas, chairs, tables, carpets and other large items, which cannot reasonably be placed in a 95 gallon roll-out cart.

1.3 Cart: A receptacle, not to exceed 95 gallons, with wheels and lid, designed for the purpose of curbside collection of refuse.

1.4 C & D Materials: Waste building materials resulting from construction, remodeling, repair or demolition operations.

1.5 City: City of Norcross, Georgia.

1.6 Commercial Premises: All premises, locations or entities, public or private (including condominium units and multifamily units), requiring refuse collection within the City using roll-offs, dumpsters or carts, other than a residential unit.

1.7 Commercial Hand-load Customer: All Commercial Premises utilizing a Cart for the placement of their solid waste for collection by the Contractor.

1.8 Commercial Solid Waste: All Garbage, Rubbish and other acceptable waste generated by a Commercial Premises and all C & D Materials, excluding Hazardous Waste.

1.9 Contractor: Advanced Disposal Services Atlanta, LLC, or its legal successors, who is an independent contractor for all purposes contemplated by this Agreement. Contractor is not and never shall be an agent or employee of the City under the terms and conditions of this Agreement.

1.10 Dumpster: A metal receptacle designed to be lifted and emptied mechanically for use primarily at Commercial Premises.

1.11 Garbage: Solid waste consisting of putrescible animal and vegetable waste materials resulting from the handling, preparation, cooking and consumption of food, including, but not limited to, waste materials from markets, storage facilities, handling and sale of produce and other farm products.

1.12 Hazardous Waste: Any solid waste identified or listed as a hazardous waste by any agency of the State of Georgia or the administrator of the U.S. Environmental Protection Agency pursuant to the federal Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, 72 U.S.C. §6901 et seq., as amended, including future amendments thereto.

1.13 Producer: An occupant of a Commercial Premises or a Residential Premises who generates refuse.

1.14 Recyclable Items: Newspapers; aluminum and steel cans; No. 1 and No. 2 plastics; cardboard boxes; brown, clear, and green glass; and any other recyclable items which the Contractor and the City may mutually agree to add to the list of items which are to be included in the recycling program.

1.15 Residential Premises: A dwelling within the incorporated area of the City occupied by a person or group of persons comprising a family, including single family homes, duplexes, triplexes, quadplexes, and mobile homes whether such mobile homes are registered as vehicles or assessed as real property.

1.16 Residential Solid Waste: All Garbage and Rubbish generated by a Residential Premises, excluding automobile parts, tires, C & D Materials, Yard Waste, White Goods, Hazardous Waste, or other unacceptable materials.

1.17 Roll-off: A 20, 30, or 40 yard container or compactor used to collect and transport Commercial Solid Waste.

1.18 Rubbish: All nonputrescible solid wastes (excluding ashes), consisting of both combustible and noncombustible wastes, such as paper, rags, cardboard, cartons, metal cans, plastics, wood, glass, bedding, crockery and similar materials.

1.19 White Goods: Refrigerators, ranges, washers, water heaters, and other similar domestic appliances.

1.20 Yard Waste: Trees, tree limbs, leaves, brush, containerized grass clippings, shrubs and tree prunings and other vegetative materials from maintenance of yards, lawns, and landscaping at Residential Premises.

(C) Section 3.1(a) of the Agreement is hereby deleted, and the following Section 3.1(a) is inserted in lieu thereof:

(a) Contractor shall collect Garbage and Recyclables from each Residential Premises one (1) time per week at the curbside. The occupant of the Residential Premises shall place the items at the curbside by 6:30 AM on the designated collection day. The occupant shall use the Contractor owned 95 gallon Cart for garbage and the Contractor owned 18 gallon bin or 95 gallon Cart for recyclables.

(D) Section 3.2(a) of the Agreement is hereby deleted, and the following Section 3.2(a) is inserted in lieu thereof:

(a) Contractor shall furnish one (1) 95 gallon Garbage Cart and one (1) 18 gallon Recycling bin to every Residential Premises suitable for occupancy in the incorporated area of the City. Contractor shall provide an option to Residential Premises for a 95 Gallon Cart for recycling instead of the standard 18 gallon bin for recycling at no additional monthly charge. Contractor shall provide one (1) 95 gallon Cart to Commercial Premises for recycling once a week for a monthly Cart rental fee of \$1.50 per month. Upon placement at a Residential Premises, Carts and bins shall be the property of the Contractor. It shall be the responsibility of the owner of the Residential Premises to properly use and safeguard the Carts and bins. Contractor shall maintain Carts and bins in reasonably good condition. Contractor shall have the right to charge residents for the cost of repair or replacement of Carts and bins, if such repair or replacement is required as a result of abuse or damage, fire, or theft. The amount charged a resident for Cart or bin replacement or repair shall not exceed Contractor's actual cost for the Cart or bin.

(E) Section 3.3 of the Agreement is amended to clarify that Contractor shall provide side door pick-up at no additional cost to elderly or disabled residents designated by the City as physically unable to place containers at curbside on pick-up day and that said side door pick-up shall not exceed three percent (3%) of the total Residential Premises.

(F) Section 3.5 of the Agreement is hereby deleted, and the following Section 3.5 is inserted in lieu thereof:

Yard Waste: Contractor shall collect Yard Waste from each Residential Premises every other Monday without size restrictions or quantity limitations at the curbside.

(G) Section 4.7 of the Agreement is hereby deleted, and the following Section 4.7 is inserted in lieu thereof:

Access. The Contractor shall be required to provide collection services to all Residential Premises and Commercial Premises located on publicly-owned roadways accessible to standard waste collection vehicles. The City shall require occupants of Residential Premises to place Carts at curbside for collection. The City shall require occupants of Residential Premises not accessible to standard waste collection vehicles to place Carts and Residential Solid Waste at an accessible location on a publicly-owned roadway agreed upon by the occupant and the Contractor. If the City or Contractor determines that, for whatever reason, the occupants of Residential Premises cannot place the Cart at curbside adjacent to a publicly-owned roadway, then Contractor will provide the collection service at the location agreed upon by Contractor and the occupant.

- (H) Section 5.1 of the Agreement is amended to add Exhibit "B" which identifies the rates of compensation to be paid by the City to the Contractor for services performed by the Contractor during the initial renewal period commencing September 1, 2009. *July 6, 2009*
- (I) Section 5.2 of the Agreement is hereby deleted, and the following Section 5.2 is inserted in lieu thereof:

5.2(a) Renewal of Agreement for Additional Periods.

Upon the mutual agreement of the City and the Contractor, the parties may renew this Agreement for additional terms at any time. In the event that the parties elect to renew the Agreement for an additional term exceeding one (1) year, the parties agree that this Agreement shall be subject to the requirements of O.C.G.A. § 36-60-13, shall be a year to year contract during the renewal period, and shall automatically renew at the close of each calendar year unless the City provides written notice to the Contractor, at least thirty (30) days prior to the expiration to the renewal calendar year, of its intent not to renew the Agreement for the next calendar year. In the event that the City exercises its right to terminate the Agreement at the conclusion of a renewal calendar year, the Agreement shall terminate absolutely and without further obligation on the part of the City at the close of such renewal calendar year.

5.2(b) Rates of Compensation for Subsequent Renewal Periods.

At the conclusion of each calendar year for the initial renewal period, rates are to be adjusted annually to reflect changes in the Consumer Price Index. Adjustments shall be based upon increases in the United States Department of Labor, Bureau of Statistics, Consumer Price Index (CPI-U). Contractor will present its rate schedule to City no later than 90 days prior to the anniversary date of the Agreement. Rate changes, will take effect on the anniversary date and shall be capped at (5%) five percent. Detailed rates are identified in the attached Exhibit "B" which is incorporated herein by reference.

A monthly "fuel adjustment" for Commercial Premises will be allowed under the following conditions. The monthly fuel cost will be established at the end of each month based on reports issued by: Energy Information for U.S. average cost per gallon of diesel fuel for the lower Atlantic Region (PADDIC). Website [http://tono.eia.doe.gov/dnav/pet/pet\\_pri\\_gnd\\_dcus\\_rlz\\_m.htm](http://tono.eia.doe.gov/dnav/pet/pet_pri_gnd_dcus_rlz_m.htm). For each 20 cent variation in the per gallon price of diesel fuel above the established price of \$2.213 per gallon; the cubic yard rates will be adjusted by \$.02 cents up or down as fuel cost varies.

- (J) Section 5.7 of the Agreement is hereby amended to specify Thrasher Park as an additional location that Contractor will provide front end load service at no charge and to specify that Contractor will provide inserts to the City's newsletter with Recycling updates.
- (K) Section 7 of the Agreement is hereby deleted, and the following Section 7 is inserted in lieu thereof:

The Contractor will indemnify, hold harmless, and defend the City, its officers, agents, servants and employees from and against any and all suits, actions, legal proceedings, claims, demands, costs, expenses, and reasonable attorney's fees incidental to any work done in the performance of this Agreement arising out of a willful or negligent act or omission of the Contractor, its officers agents, servants and employees.

- (L) Section 9 of the Agreement is hereby deleted, and the following Section 9 is inserted in lieu thereof:

The Contractor shall obtain all State and Federal licenses and permits and promptly pay all taxes required by the City, State and Federal governments.

- (M) Section 10 of the Agreement is hereby deleted, and the following Section 10 is inserted in lieu thereof:

The term of this Agreement shall begin on September 1, 2004 and continue for a period of five (5) years. The parties agree that this Agreement shall be subject to the requirements of O.C.G.A. § 36-60-13, shall be a year to year contract during the initial term, and shall automatically renew at the close of each calendar year unless the City provides written notice to the Contractor, at least thirty (30) days prior to the expiration to the calendar year, of its intent not to renew the Agreement for the next calendar year. In the event that the City exercises its right to terminate the Agreement at the conclusion of a calendar year, the Agreement shall terminate absolutely and without further obligation on the part of the City at the close of such calendar year.

Pursuant to Section 5.2 hereof, the Contractor or the City shall also have the right to terminate this Agreement pursuant to Section 17.1 or at the end of the initial term or any renewal term.

- (N) The first paragraph of Section 12 of the Agreement is hereby deleted, and the following first paragraph of Section 12 is inserted in lieu thereof:

The Contractor shall at all times during the Agreement maintain in full force and effect a broad form all risk liability insurance policy with an A.M. Best A+15 rated insurance company including Employer's Liability, Workmen's Compensation, Public Liability, and Property Damage Insurance, including contractual liability coverage for the provisions of Section 8. All insurance shall be by insurers and for policy limits acceptable to the City and before commencement of work hereunder the Contractor agrees to furnish the City certificates of insurance and other evidence satisfactory to the City to evidence that such insurance has been procured and is in force. The certificates shall contain the following express obligation:

- (O) Section 15 of the Agreement is hereby deleted, and the following Section 15 is inserted in lieu thereof:

The Contractor shall have the sole and exclusive contract, except as precluded by law, to provide solid waste and recycling collection and disposal service in the incorporated are of the City of Norcross. The City hereby grants and the Contractor hereby accepts the sole and exclusive contract, license and privilege to provide Residential and Commercial collections and disposal service to all Residential Premises and Commercial Premises in the incorporated area of the City of Norcross for the initial term of this Agreement and all renewal terms thereto. The City further agrees that so long as Contractor is not in default hereunder, it will not enter into any agreement with any other entity for performance of solid waste collection and disposal services during the term hereof or any renewal terms.

- (P) Section 17.1 of the Agreement is hereby deleted, and the following Section 17.1 is inserted in lieu thereof:

In the event of an alleged material breach of this Agreement, the City shall provide written notice of such breach to the Contractor, to be delivered by certified mail, return receipt requested. If within twenty (20) days from receipt of such notice, the Contractor has either failed to correct the condition or reach an agreement with the City on a mutually satisfactory solution, then the City Manager may, within ten (10) days:

- provide written notice to the Contractor that the Agreement will be terminated ten (10) days from receipt of such notice;
- extend the time to allow Contractor to cure the breach; or
- impose sanctions or other remedies without terminating the Agreement.

- (Q) Section 18.6(a) of the Agreement is hereby deleted, and the following Section 18.6(a) is inserted in lieu thereof:

(a) The City's obligations hereunder are contingent on its annual budget. It is anticipated that the City will allocate sufficient funds collected from all Residential Premises and Commercial Premises pursuant to Section 5.4 hereof to pay Contractor the compensation due under Section 5.6 hereof.

3. Ratification. The City and Contractor agree that all other terms and conditions of the Agreement shall remain unchanged and in full force and effect other than as modified herein. Upon execution of the parties, this Amendment shall be attached to and form a part of said Agreement.

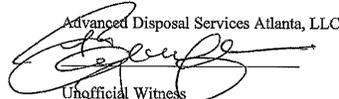
4. Governing Law. This Amendment has been negotiated, executed and delivered in the State of Georgia and shall be interpreted, governed and enforced under the laws of the State of Georgia.

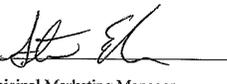
Signed, sealed and delivered. In the presence of:

City of Norcross

  
Unofficial Witness

By:   
Mayor Bucky Johnson

Advanced Disposal Services Atlanta, LLC  
  
Unofficial Witness

By:   
Municipal Marketing Manager



# NORCROSS RECYCLES

GREEN CART= RECYCLABLES | GRAY CART= GARBAGE ONLY



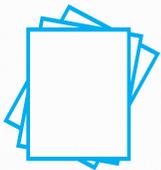
Beverage Can



Cardboard



Plastic Jars



Paper



Food Boxes



Food Cans



Plastic Bottles



Plastic Jugs



Mail



Magazines/Newspaper

## PLEASE NO:

- Plastic Grocery Bags
- Take-out containers
- Polystyrene (styrofoam)
- Paper Coffee Cups
- Shredded Paper
- Household Glass  
*(See next page for glass recycling option)*
- Wet Paper
- Milk & Juice Cartons
- Baby Diapers
- Aerosol Cans
- Ceramics & Pottery
- Paint, Pesticides, Automotive Fluids,  
Diesel Fuel, Gasoline Kerosene  
& Car Batteries
- Automotive Parts & Scrap Metals
- Hypodermic Needles

# 58. COMMUNITY RESIDENTIAL GLASS RECYCLING

## DESCRIPTION OF MEASURE

The local government offers either curbside recycling to single-family residents through local operations or comprehensive contracts with solid waste contractors and recycling contractors OR offers glass recycling drop-off points that are available to residents within the community. If curbside recycling is offered by contractors, the local government has adopted a policy/ordinance or contract specifications to require the contractor(s) to offer curbside recycling of glass to all single-family residents and has taken steps to ensure that the glass is properly sorted at Materials Recovery Facilities (MRF's) capable of handling glass and/or sent to a glass processing company.

## DOCUMENTATION REQUIRED FOR CREDIT

- Either a copy of the policy/ordinance/contract specifications that stipulate curbside glass recycling is provided by the local government or all solid waste contractors and recycling contractors OR a description of permanent glass drop off locations (address, what is accepted, etc.)
- A description of what happens to the glass once it is collected
- Copies of the outreach materials that are used to advertise the program

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide a copy of the most recent version of the policy/ordinance/contract specifications that stipulate curbside recycling is provided by the local government or all solid waste contractors and recycling contractors. Or provide an update on permanent glass drop off locations (location, what is accepted, etc.) If any changes have occurred to the policy/ordinance/contract specifications since the local government's most recent Green Communities certification, please provide a short description of these changes. Please also provide information on the measurable environmental benefits of the program, such as quantity of glass recycled on an annual basis.

## Our Achievements

- The City of Norcross offers a drop off glass recycling service to all Norcross residents at Public Works - 345 Lively Ave. Monday through Friday from 8 A.M to 5 P.M. Norcross residents are required to sign in before dropping off glass in bin. 15 tons of glass was collected in 2019. Please revert back to measure 57 for documentation of recycling contract.
- Once glass is collected, it is sent to the Strategic Materials and then repurposed into items from containers to kitchen tiles, or from countertops to wall insulation.
- **In 2019, 15 tonnes of glass was collected at Public Works.**



**GLASS RECYCLING IS NOW  
AVAILABLE AT A DROP OFF CENTER  
LOCATED AT 345 LIVELY AVENUE**

You can't put glass bottles in the recycling carts curbside anymore because they will not be recycled.

**WE NOW HAVE A SOLUTION FOR YOU!**

Put your glass bottles in our new glass recycling container located at

**NORCROSS PUBLIC WORKS, 345 LIVELY AVENUE  
HOURS OF OPERATION ARE MONDAY THROUGH  
FRIDAY 8 A.M. - 5 P.M.**

**IT IS FOR GLASS BOTTLES ONLY!**

No mirrors, household windows, computer monitors or television sets

No need to separate by glass color

If you have any questions, please contact the city at

**678.421.2069**

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**YOU CAN FEEL BETTER ABOUT  
KEEPING YOUR ENVIRONMENT AND  
COMMUNITY CLEAN!**

# 59. COMMUNITY COMMERCIAL RECYCLING

## DESCRIPTION OF MEASURE

The local government offers recycling services (pick-up and disposal) to commercial businesses through local operations or comprehensive contracts with solid waste contractors and recycling contractors. If commercial recycling is offered by contractors, the local government has adopted a policy/ordinance or contract specifications to require the contractor(s) to offer curbside (or other on-site) recycling to all commercial business customers.

## DOCUMENTATION REQUIRED FOR CREDIT

A copy of the policy/ordinance/contract specifications that stipulate commercial recycling is provided by all solid waste contractors and recycling contractors

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide a copy of the most recent version of the policy/ordinance/contract specifications that stipulate commercial recycling is provided by the local government or all solid waste contractors and recycling contractors. If any changes have occurred to the policy/ordinance/contract specifications since the local government's most recent Green Communities certification, please provide a short description of these changes. Please also provide information on the measurable environmental benefits of the program, such as quantity of materials recycled on an annual basis.

## Response

- The City of Norcross will not be applying for this measure. We only offer cardboard recycling to commercial accounts at this time.

# 60. COMMUNITY NONTRADITIONAL RECYCLING FACILITIES

## DESCRIPTION OF MEASURE

The local government has an established drop off location for citizens to recycle electronics, rechargeable batteries and cell phones. The drop off locations can be different for each item and may occur in partnership with local businesses and nonprofits. If the locations are not permanent, the temporary drop offs must occur at least once a year. A combination of permanent drop off locations, temporary drop off locations and/or regular special events for at least two of the three items mentioned above is also acceptable. Rechargeable batteries may include batteries in cell phones, lap tops, cordless phones, digital cameras, etc.

## DOCUMENTATION REQUIRED FOR CREDIT

- A description of permanent drop off locations (location, what is accepted, etc.)
- A description of the temporary drop off locations and when these events occur annually
- Copies of the outreach materials that are used to advertise the program

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide an update on the local government's recycling program for citizens to recycle electronics, rechargeable batteries and cell phones and a description of any changes that have occurred since the local government's most recent Green Communities certification. Please also provide information on the measurable environmental benefits of the program, such as quantity of materials recycled on an annual basis since the local government's most recent Green Communities certification.

## Our Achievements

- The City of Norcross conducts two community recycling events each year, in the spring and fall. Electronic recycling is a component of these events. Accepted items for recycling include: personal computers, floppy/disk drives, CD-ROMs, circuit boards, laptops, printers, fax machines, copiers, modems, UPS batteries, cell phones, phones, cameras, VCR's, DVD's, keyboards, mice, cabling, microwaves, typewriters. Not accepted at the electronics recycling location: wooden or console TV's, vacuum cleaners, refrigerators, washers, dryers, gas-powered equipment and all non-electronic equipment.
- In October 2019, Norcross included paint recycling for the fall recycling event for all Norcross residents.
- The electronics portion of this event occurs at the Norcross Cultural Arts and Community Center located at 10 College Street, Norcross, GA 30071. Atlanta Recycling Solutions, LLC is the vendor. This service is free to the public, except the cost of \$10 to recycle televisions.
- There is no permanent location. There are two events scheduled yearly in spring and fall at the Norcross Cultural Arts and Community Center located at 10 College Street, Norcross, GA 30071.
- The Spring 2020 recycling event was postponed due to COVID-19.

- Spring 2019: The shredding event received 102 visits, the electronics received 33 visits and collected 2,903 lbs of electronics, and the Clean-up event received 96 visits and 22.73 tons of bulk recyclable items. 259 cans were collected for the food drive.
- Fall 2019: The shredding received 110 visits and collected 18.59 tones of paper, the electronic event received 41 visits and collected 3,520 lbs of electronics, the clean up event received 89 visits and 18.3 tons of bulk recyclable items, and the paint recycling received 34 visits. 351 cans were collected for the food drive.

# NEIGHBORHOOD CLEAN-UP & RECYCLING DAY

## OCTOBER 26, 2019



### Shredding Event

Shred-it will be on-site with their shred truck. Watch on the video display as your materials are shredded securely. This event is open to the public and is FREE. Limited to 5 medium boxes or equivalent. **Location: Norcross City Hall, 65 Lawrenceville Street, 9 a.m. - 12 p.m. or until the truck is full.**

### Clean-up Day

Get a jumpstart on your Spring cleaning this Fall! Bring us anything that is not hazardous material. Open to City of Norcross residents (proof of residency required). This event is FREE. **Location: Public Works Facility, 345 Lively Avenue (just off Buford Hwy), 8 a.m. - 3 p.m.**



### Electronics Recycling

Get rid of old cell phones, computers and keyboards without guilt! eWaste ePlanet and City volunteers will help you unload. For a complete list of recyclables visit the City website and look on the flyer. This event is open to the public. This event is free except for televisions which require a \$20 fee. CRT Monitors are \$10.00. *NOTE: We cannot accept console or projection televisions.* **Location: Norcross Community Center, 10 College Street, 9 a.m. - 1 p.m.**

### Paint Recycling

New this year, the city is partnering with Atlanta Paint Disposal to help residents dispose of leftover paint. The proceeds collected will go towards initiatives of the city, like the new Age-Friendly Community initiative and our annual Mayor's Angel Giving Tree. Pricing ranges anywhere from \$1 to \$15 per item, depending on its size. We will accept both oil and latex-based paints, including spray cans and up to 5 gallon buckets. A complete list is available on the city website. **Location: Norcross City Hall, 65 Lawrenceville Street, 8:30 a.m. - 12:30 p.m.**

For complete information on these events and what material are allowed at each event, please visit [www.norcrossga.net](http://www.norcrossga.net) to view informational flyers or contact Sonya Isaac at 678.421.2027

### 2019 "CAN" DO FOR HUNGER CAMPAIGN

Donate canned or non-perishable goods for our local food bank and help support the Norcross 2019 "CAN" Do for Hunger Campaign!



For more information about upcoming events, visit [www.norcrossga.net](http://www.norcrossga.net)



# 61. COMMUNITY HOUSEHOLD HAZARDOUS WASTE DISPOSAL

## DESCRIPTION OF MEASURE

The local government has a household hazardous waste (HHW) program where residents may drop off HHW for recycling on one or more days of the year. The U.S. Environmental Protection Agency (EPA) defines household hazardous waste as leftover household products that contain corrosive, toxic, ignitable, or reactive ingredients. This includes items such as paints, cleaners, oils, single-use batteries (AAA, AA, C, D, 9-volt, etc.), and pesticides. Typically, local governments collect the materials from temporary locations within the community and a third-party contractor handles the actual recycling and/or proper disposal of the HHW. To receive credit for this measure, the HHW program must collect all types of HHW listed above.

## DOCUMENTATION REQUIRED FOR CREDIT

- A copy of the agreement between the local government and third-party HHW contractor
- A list of those materials permitted to be recycled during HHW recycling events
- Copy of materials used to educate community members on the HHW recycling program

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide an update on the local government's HHW recycling program a description of any changes that have occurred since the local government's most recent Green Communities certification. Please also provide copies of the vendor contracts and quantity of materials recycled each year since the local government's most recent Green Communities certification.

## Our Achievements

- In 2019 and 2020, the City began exploring options of adding a one-day Household Hazardous Waste collection event to its annual recycling event options. The City already offered prescription medication secure drop off and recycling via container, funded by the National Association of Drug Diversion Educators, in the lobby of the Norcross Police Department lobby located at 65 Lawrenceville Street (insert photo I emailed you from Doug Morphis this week as proof). According to the EPA, in a publication entitled Household Hazardous Waste Management, A Manual for One Day Community Collection Programs, in Appendix D, the questionnaire indicates medication is an HHW item. In addition, the City began offering paint recycling at its Fall recycling and clean-up day in 2019 (insert the flyer I emailed you from Sonya as proof). Due to the National, State and Local emergencies surrounding the Covid-19 epidemic, it is now felt that the City will have to postpone funding a one day HHW event, however we are still committed to making available other offerings to our residents. We will offer recycling of single-use alkaline batteries via Waste Management collection pails at our Public Works Department on Lively Avenue in addition to offering to recycle unbroken compact fluorescent bulbs via Waste Management collection packets as well. The City continues to pursue other methods of HHW recycling with our local hauler, Advance Disposal, and will continue to ramp up offerings as funding is made available and as the US economy recovers. The City feels that the offerings outlined above are a good initial start into this worthwhile component of the program and meets the intent of the requirement for consideration.



# NEIGHBORHOOD CLEAN-UP & RECYCLING DAY

## OCTOBER 26, 2019



### Shredding Event

Shred-it will be on-site with their shred truck. Watch on the video display as your materials are shredded securely. This event is open to the public and is FREE. Limited to 5 medium boxes or equivalent. Location: Norcross City Hall, 65 Lawrenceville Street, 9 a.m. - 12 p.m. or until the truck is full.

### Clean-up Day

Get a jumpstart on your Spring cleaning this Fall! Bring us anything that is not hazardous material. Open to City of Norcross residents (proof of residency required). This event is FREE. Location: Public Works Facility, 345 Lively Avenue (just off Buford Hwy), 8 a.m. - 3 p.m.



### Electronics Recycling

Get rid of old cell phones, computers and keyboards without guilt! eWaste ePlanet and City volunteers will help you unload. For a complete list of recyclables visit the City website and look on the flyer. This event is open to the public. This event is free except for televisions which require a \$20 fee. CRT Monitors are \$10.00. NOTE: We cannot accept console or projection televisions. Location: Norcross Community Center, 10 College Street, 9 a.m. - 1 p.m.

### Paint Recycling

New this year, the city is partnering with Atlanta Paint Disposal to help residents dispose of leftover paint. The proceeds collected will go towards initiatives of the city, like the new Age-Friendly Community initiative and our annual Mayor's Angel Giving Tree. Pricing ranges anywhere from \$1 to \$15 per item, depending on its size. We will accept both oil and latex-based paints, including spray cans and up to 5 gallon buckets. A complete list is available on the city website. Location: Norcross City Hall, 65 Lawrenceville Street, 8:30 a.m. - 12:30 p.m.

For complete information on these events and what material are allowed at each event, please visit [www.norcrossga.net](http://www.norcrossga.net) to view informational flyers or contact Sonya Isaac at 678.421.2027

### 2019 "CAN" DO FOR HUNGER CAMPAIGN

Donate canned or non-perishable goods for our local food bank and help support the Norcross 2019 "CAN" Do for Hunger Campaign!



For more information about upcoming events, visit [www.norcrossga.net](http://www.norcrossga.net)

**NORCROSS** a place to imagine

**KEEP AMERICA BEAUTIFUL GREAT AMERICAN CLEANUP**



# 62. COMMUNITY YARD DEBRIS COLLECTION

## DESCRIPTION OF MEASURE

The local government offers curbside yard debris collection to all residents through local operations or comprehensive contracts with contractors in order to divert the waste from landfills. If yard debris collection is offered by contractors, the local government has adopted a policy/ordinance or contract specifications to require contractors to offer curbside yard debris collection to all residents. The yard debris, once collected, must be used for a beneficial use such as composting, mulching, donation to a local urban farm as a carbon source for compost, etc.

## DOCUMENTATION REQUIRED FOR CREDIT

- A description of local operations or a copy of the policy/ordinance or contract specifications that stipulate curbside collection of yard debris by all contractors
- A copy of the yard debris collection program information that is provided for residents
- A description of what happens to the yard debris after collection including its beneficial uses

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide a copy of the most recent version of the policy/ordinance/contract specifications that stipulate curbside collection of yard debris by the local government or contractors. If any changes have occurred to the policy/ordinance/contract specifications since the local government's most recent Green Communities certification, please provide a short description of these changes. Please also provide information on the measurable environmental benefits of the program, such as quantity of yard debris collected and composted on an annual basis.

## Response

- The City of Norcross offers weekly curbside yard debris collection to all residents through a comprehensive contract with its solid waste contractor. The City adopted a policy to require contractors to offer curbside yard debris collection to all residents. The yard debris, once collected, is taken to Downy Tree Service on North Berkeley Lake Road in Duluth and is then processed into mulch. Yard waste is reutilized for a beneficial use and is available to the City for composting, mulching, etc. Discovery Garden Park collects and distributes the mulch at the Community Garden as well.
- in 2019, Norcross collected and composted 11,100 tons of yard debris.
- The Discovery Garden Park Board collected and distributed over 2 yards of mulch in the Community Garden.

## RESOLUTION FOR CITY OF NORCROSS

**WHEREAS**, the City of Norcross desires to do its part for the environment by following the three R's: Recycle, Reduce, and Reuse.

**WHEREAS**, the City of Norcross desires to be certified by the Atlanta Regional Commission as a Green Community that is leading the way to sustainable living, and

**WHEREAS**, the City of Norcross desires to adopt a policy of recycling and waste reduction for its government facilities by:

1. Purchasing recycled copy, computer and fax paper with at least 30% recycled content (if costs are reasonable in the judgment of the city), and by
2. Implementing a recycling program for traditional recycling items such as paper, glass, metal containers, and plastics for use by city employees, and by
3. Implementing a recycling program for non-traditional recycling materials at local government facilities such as ink cartridges, batteries, cell phones, compact fluorescent lights and electronics for use by its employees and city residents, and

**WHEREAS**, the City of Norcross desires to include in this policy of recycling and waste reduction these components for its residents and businesses:

4. Reducing waste by offering curbside recycling to all its residents through a solid waste contract that provides 18 gallon baskets and one free 95 gallon recycling container on wheels, and provides a recycling option for multi-family units, and offering at least the current 35-item recycling menu, and by
5. Offering resident's weekly curbside pick-up of yard debris that gives preference to vendors that transport the debris to a composting facility as long as the costs are reasonable in the judgment of the city, and by
6. Offering the recycling services to its businesses at minimum additional cost to them, and by
7. Hosting regularly scheduled drop-off events to the community in conjunction with the "Norcross clean-up day" for household waste items, various electronics and paper shredding

**NOW BE IT THEREFORE RESOLVED**, that the City of Norcross adopts the above listed recycling and waste reduction items as its official policy and directs the city staff to embrace and implement the policy and encourages all citizens to do likewise.

This 2<sup>nd</sup> day of June, 2009.

  
\_\_\_\_\_  
Mayor Pro Tem Craig Newton

  
\_\_\_\_\_  
Attest: Susan Wuerzner, City Clerk

# 63. COMMUNITY MUNICIPAL MEASUREMENT PROGRAM PARTICIPATION

## DESCRIPTION OF MEASURE

The Municipal Measurement Program (MMP) is a free program assessment and planning tool that delivers insights and actionable recommendations to municipal waste management agencies. It allows local governments to:

- **Measure Performance:** Generate reports to calculate diversion rates, measure tonnage by program, and analyze the economic benefits of recycling.
- **Improve Your Programs:** Turn insights into action by generating the program recommendations report. Discover new ways to improve program performance.
- **Centralize Your Data:** Manage all your municipal waste and recycling program information in one place. Easily compare year-over-year performance.
- **Benchmark Results:** Standardized data collection ensures that you can reliably compare your performance metrics to national averages.

The program is available to municipalities in the U.S. and Canada. The MMP team will work towards accommodating county government participation for the 2020 reporting year. If you are a county, you may go ahead and apply and they will note your interest in participating.

## DOCUMENTATION REQUIRED FOR CREDIT

- A copy of the acceptance letter from MMP
- Completion of both MMP assessment surveys (1- About Your Municipality Survey and 2- Residential Curbside Assessment Survey OR Residential Drop-off Assessment Survey)
- Verification from the MMP that the data submitted has been reviewed and approved by The Recycling Partnership.
- Educational materials used to educate staff and the public about participation in the program

## RECERTIFICATION SUBMISSION REQUIREMENTS

The MMP requires annual reporting. Provide the last 4 years of reports that your local government provided to MMP. Additionally, provide a description of how the local government is actively participating in the Municipal Measurement Program including, progress towards increasing tonnage and raising diversion rates, changes or improvements to your local government's program as a result of insights from using the MMP tools, and materials used to educate employees and residents on participation in the program.

## Our Achievements

- The City of Norcross has been accepted as a participant in the Municipal Measurement Program.

**From:** [Municipal Measurement Program](#)  
**To:** [Tracy Rye](#)  
**Subject:** Your MMP application was approved!  
**Date:** Wednesday, November 13, 2019 10:18:02 AM

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# Municipal Measurement Program

## Join the Municipal Measurement Program

Hello Tracy,

Congratulations! Your application to participate in the Municipal Measurement Program (MMP) has been approved.

A Re-TRAC Connect account has been automatically created for City of Norcross, using [tracy.rye@norcrossga.net](mailto:tracy.rye@norcrossga.net).

To get started, you must first [set the password](#) for your account. Once you enter your email, you will be sent a link to set your password and be automatically logged into Re-TRAC Connect.

Prepare to report by watching the [MMP training video](#). If you have any questions about the Municipal Measurement Program's participation requirements, please email [mmp@re-trac.com](mailto:mmp@re-trac.com). Inquiries will be answered within two business days.

Thank you,  
MMP Team



# 64. COMMUNITY RECYCLING EDUCATION PROGRAM

## DESCRIPTION OF MEASURE

The local government has developed and implemented a local education program to achieve awareness of the importance of recycling and common recycling issues with the goal of building public support for local actions and activities as well as changing behaviors that lead to the long-term protection of our natural resources. The program must include both public education and outreach, as well as public involvement and participation activities:

- Education and outreach program activities are designed to distribute education materials and messages, and perform outreach to inform citizens and target audiences.
- Public participation and involvement activities provide opportunities for citizens to participate in programs and active implementation of waste reduction and recycling programs, such as community festivals and community workshops.

If the local government relies on its local Keep Georgia Beautiful affiliate or privately contracted waste hauler(s), to receive credit for this measure, the local government must submit documentation demonstrating how it actively coordinates with the affiliate/hauler on a regular basis to further the recycling education program, specific outreach efforts the local government has initiated within its jurisdiction, and the name and contact information for the person at the local government who works with the affiliate/hauler on the program.

## DOCUMENTATION REQUIRED FOR CREDIT

- General description of the recycling education and outreach program
- A copy of the education and outreach materials used to educate the community
- Documentation showing that at least two “Education and Outreach Program Activities” and two “Public Participation and Involvement Activities” have occurred within the last year

## RECERTIFICATION SUBMISSION REQUIREMENTS

Provide an update on the local government's recycling education program, including any program changes since the local government's most recent Green Communities certification, a copy of the education and outreach materials used, documentation showing that at least two “Education and Outreach Program Activities” and two “Public Participation and Involvement Activities” have occurred annually.

If the local government relies on its local Keep Georgia Beautiful affiliate or privately contracted waste hauler(s), submit documentation demonstrating how it continues to actively coordinate with the affiliate/hauler on a regular basis to further the recycling education program, specific outreach efforts the local government has initiated within its jurisdiction, and the name and contact information for the person at the local government who works with the affiliate/hauler on the program.

## Our Achievements

- The City of Norcross and the Sustainable Norcross Commission have been diligent to educating the Norcross residents how to recycle properly.
- We have tabled educational booths at events such as the Singleton 4 miler race, ArtSplash, and multiple days of the Norcross Community Market. We were able to reach out to thousands of event goers with our fun activities!
- SNC, the City, Councilman Andrew Hixson, and Norcross High School partnered together to create Norcross's very own Recycling Video to educate residents how to prevent wishful recycling.
- We have also sent out educational blurbs to residents in the Norcross Newsletter, social media articles, and presentations at the "People Drinking Coffee" morning meetings held every Wednesday at 8:30 am at 75 South Coffee House describing the do's and don't's of recyclable materials and to prevent contamination.







## WEEKLY CURBSIDE RESIDENTIAL RECYCLING COLLECTION



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**CORRECTION NOTICE**  
 In the July 2019 Newsletter, we mistakenly listed that shredded paper is acceptable to put in residential recycling bins. According to our vendor, Advanced Disposal, they do NOT accept shredded paper for recycling. We apologize for any confusion and inconvenience.

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Advanced Disposal will provide curbside recycling collection on a weekly basis at residential households in the City of Norcross. The city encourages participation in the recycling program as it provides many benefits for our environment including:

1. Reduce the amount of material that is in landfills
2. Conserve natural resources such as timber, water and minerals
3. Prevent pollution by reducing the need to collect new raw materials

In an effort to maximize the results of our recycling efforts, please read and follow the below guidelines:

**Acceptable Curbside Recycling Items:**  
 Cardboard, plastics-water bottles, soda bottles, detergent bottles, milk jugs, aluminum (soda) cans, packing paper (no wax), mixed paper (newspaper, magazine, printer & copy paper, loose-leaf paper, notebook paper)

**Unacceptable Curbside Recycling Items:**  
 Glass, juice boxes, batteries, medical waste, styrofoam, electrical wire, light bulbs, plastic strapping, electronics, toner/ink cartridges, food waste, napkins/paper towels, milk cartons, construction debris or waste

**Glass:** Do NOT put glass in recycling carts. Glass contaminates other acceptable recycling materials. Glass must either be taken separately to Public Works located at 345 Lively Ave, during open hours of M-F 8 a.m. - 4:30 p.m., or be placed in your trash cart.

**Recycling Guidelines:**

- Place cart at curbside by 6:30am on scheduled collection day
- Place cart within 3 feet of the curb with the handle facing the residential unit and away from the street
- Place cart at least 3 feet away from other objects such as carts, mailboxes, other carts



**Hannah Knab**

**From:** Connie Weathers <connieweathers17@gmail.com>  
**Sent:** Friday, February 22, 2019 2:47 PM  
**To:** Barbara Kohlhausen; Bea Grossman; Jolyn Barrows; Kenia Calderon; Linda Demaris; Bruce Gaynor; Carl Redman; Michael Brose; Laura Hernandez; Hannah Knab; Connie Weathers  
**Subject:** Fwd: Request: Presence at 5K in Norcross

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Hello All,

This is for the booth opportunity for Saturday April 27. Thanks to Laura for the booth idea and for the initial contact.

This could also be our participation with downtown merchants that weekend. They are looking for something that Friday evening, Saturday, and/or Sunday.

Thoughts?  
 Connie  
 404-229-7077  
 ----- Forwarded message -----  
**From:** Natalie Cabanas <ncabanas@atlantatrackclub.org>  
**Date:** Fri, Feb 22, 2019 at 2:31 PM  
**Subject:** Re: Request: Presence at 5K in Norcross  
**To:** Connie Weathers <connieweathers17@gmail.com>

Hi Connie,

This is a great idea! We can put info about it on our website, the web page for Singleton 4 Miler event and message it out to all participants who will be running the event. As we near race day, I'll be in contact with more logistical pieces, but as of right now this is great info to take to my team.

Let me know if you have any questions. Thanks!



On Fri, Feb 22, 2019 at 2:14 PM Connie Weathers <connieweathers17@gmail.com> wrote:

Here is the booth idea. Let me know if this suits. We will continue to collect during the summer with drop off at Norcross Community Market.

Personal Care Product Recycling